

METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

3.05020 BP

PERSONNEL CATEGORIES

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The personnel categories in the district shall be defined as follows:

Professional Personnel

Professional personnel shall refer to those who are officers of the district, administrators, faculty, or exempt staff.

Officers

The officers of the district shall be the chancellor, the vice chancellors, and the campus presidents.

Administrators

The administrators shall be those who are assigned administrative responsibilities for more than fifty percent of their total assignment within the district.

Full-Time Faculty

The full-time faculty shall be those who are awarded at least nine-month faculty contracts and who are assigned responsibilities for not less than fifty percent (50%) of their total assignment within the district as instructors, counselors, librarians/media, or division chairpersons who also perform some administrative tasks and/or duties related to their divisions.

Part-Time Faculty

Part-time faculty shall be those who are assigned responsibilities as instructors, counselors, or librarians/media on a credit hour or contact hour rate.

Staff Personnel

Staff personnel shall be those who are in support positions to the officers of the district, administrators, or faculty.

Part-Time Staff Personnel

Part-time staff shall be those who are in support positions to the officers of the district, administrators, or faculty on assignment for 1,000 hours or less in a fiscal year.

Temporary Staff Personnel

Temporary staff personnel shall be those who are hired to complete a short-term assignment of ninety (90) days or less.

Grant Funded - Management Personnel

Grant projects management personnel shall include all management personnel who are working on projects funded with grant funds and have restrictive clauses in their employment contract.

Grant Projects - Faculty

Grant project faculty shall include all faculty who are working on grant- funded projects and have restrictive clauses in their employment contract.

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