

# METROPOLITAN COMMUNITY COLLEGE

## DISTRICT REGULATION

3.05130 DR

### STUDENT TEACHERS AND INTERNS

3.05130 DR

In accordance with the board policy, the district will provide a real-life environment in which training for prospective community college faculty and administrators will be available. The vice chancellor for educational services will coordinate the utilization of any such applicants.

In the implementation of this policy, these guidelines will be followed:

#### I. Selection

- A. The advisor of the student teacher or intern will inform the vice chancellor for educational services in writing of the student's desire to engage in student teaching or an internship in the district.
- B. The vice chancellor for educational services will meet with the advisor and the potential participant.
- C. The vice chancellor for educational services will contact the other district officers to determine if an applicant can be utilized.
- D. The district officers will seek a nonprobationary faculty member or administrator who will assume the responsibility of utilizing and supervising the student teacher or intern.
- E. If the applicant can be placed at one of the campuses or the administrative center, the vice chancellor for administrative services and the representative of the institution of higher education will draw up an agreement for the chancellor's review and recommendation for the board's approval.
- F. Upon approval of the agreement by the board, the applicant will be eligible to begin work.

#### II. Student Teacher

- A. Student teachers may be utilized in departments where their services will be beneficial to the educational process as well as to the practice teachers. Training programs will be provided by the campus utilizing practice teachers.
- B. No remuneration will be paid to student teachers for practice teaching.

#### III. Interns

- A. Interns may be utilized where their services will be beneficial and the learning experience will be appropriate to their needs. Administrative interns will generally function as members of the administrative staff, but will remain in the program for periods of up to one year only.

- B. Remuneration for internships, if granted by the chancellor, will not exceed Column 1, Step 1 of the appropriate full-time salary schedule.

Approved:           Chancellor  
                          April 1, 1975