

METROPOLITAN COMMUNITY COLLEGE

DISTRICT REGULATION

7.10010 DR

ADMISSION REQUIREMENTS

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In order to implement the board's commitment to the open door policy, MCC employees will apply the following provisions in the admission of students.

- I. The following individuals will be admitted as regular students upon receipt of official transcripts, appropriate certification, or documentation as required under Section 167.031.2(2) (a), R.S. Mo.: high school graduates: home school graduates: and persons who have met the established requirements for a General Education Development Certificate (GED) awarded by the Missouri State Department of Elementary and Secondary Education.
- II. Persons who have not graduated from high school will be admitted as special students if they are at least 18 years of age.
- III. Transfer students from other accredited colleges will be admitted upon receipt and evaluation of official transcripts from appropriate transfer institutions.
- IV. Persons under eighteen years of age who have not graduated from high school must have approval of the college dean in charge of student services and must meet one of the following requirements to be admitted as a regular student:
 - A. Have the endorsement of an official of the public school district in which they live or of another secondary school which they are currently attending.
 - B. Have met the established requirements for a General Education Development Certificate (GED) awarded by the Missouri State Department of Elementary and Secondary Education.
 - C. Have completed one of the following tests with a minimum score: (ACT) American College Testing Program, (SAT) Scholastic Aptitude Test, or (SCAT) Cooperative School and College Ability Test.

The minimum scores will be reviewed annually by the district instructional coordinating committee and recommendations will be made to the vice chancellor of educational services if changes are needed.
 - D. Provide documentation required under Section 167.031.1(2) (a) R.S. Mo., as amended, reflecting compliance with Missouri "home school" statutory requirements.
- V. A student will be admitted to one of the district colleges, but not necessarily to a particular curriculum.

- VI. International student applicants will follow the admission procedures for regular students. However, international students will be required to demonstrate proficiency in the English language.

Adopted: Board of Trustees
May 19, 1975

Revised: February 15, 1979
Revised: May 21, 1990
Revised: November 12, 1991