



HOW TO DO BUSINESS WITH METROPOLITAN COMMUNITY COLLEGE

This is a quick guide to help vendors get ready to answer solicitation requests from Metropolitan Community College.

MCC HAS A THREE TIERED PURCHASING PROGRAM:

\$0 – \$4,999 A single quote is needed

\$5,000 – \$24,999 Departments may collect quotes

\$25,000 – beyond Formal Solicitation Process

FORMAL SOLICITATION METHOD:

MCC posts all RFP/Bids/RFQs on [Public Purchase](#) Registration is fast, simple and FREE!

REGISTER FOR PAYMENT:

MCC requires all vendors to register in our [Finance System](#) to begin the payment process.

Vendors can register to receive payments through ACH. This form can be located on the [MCC website](#).

HELPFUL HINTS

MCC uses NIGP Commodity Codes (National Institute of Governmental Purchasing) for goods/services.

MCC's General [Terms and Conditions](#)



**METROPOLITAN
COMMUNITY COLLEGE**
FROM HERE ANYWHERE

Metropolitan Community College

3200 Broadway, Kansas City, MO 64111

procurement.info@mccckc.edu



MCCCKC.EDU
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