COURSE INFORMATION FORM

DISCIPLINE  Health Information Management
COURSE TITLE Medical Terminology

CR. HR.  3.0  LECT HR.  3.0  LAB HR.  ________  CLIN/INTERN HR.  ________  CLOCK HR.  ________

CATALOG DESCRIPTION
This course introduces elements of medical terminology, such as the etymology of words used to describe the human body. Students learn to apply proper terminology and spelling for major pathological conditions. This course identifies and explains the terms used for the integumentary, respiratory, nervous, reproductive, endocrine, urinary, digestive, lymphatic, hematic, immune, and musculoskeletal systems.

PREREQUISITES

EXPECTED STUDENT OUTCOMES IN THE COURSE (ESO)
Upon completion of this course, the student will be able to:

1. Differentiate medical terminology through word parts.
2. Apply proper terminology and spelling for the major pathological conditions of the body.
3. Compare the body systems.
4. Identify anatomy, disease, medical procedures, and medical specialties.
5. Translate abbreviations and explain appropriate use.

GENERAL EDUCATION OUTCOMES (ESO)
Specify which general education outcomes, if any, are substantially addressed by the course. Numbers in parentheses identify the Expected Student Outcomes linked to the specific General Education Outcome.
PROGRAM-LEVEL OUTCOMES

CAREER AND TECHNICAL EDUCATION PROGRAM OUTCOMES
Specify which Career and Technical program outcomes, if any, are substantially addressed by the course by completing the “Career and Technical Education template” to show the relationship between course and program outcomes to assessment measures.

1. Apply diagnosis/procedure codes according to current guidelines.
2. Analyze the documentation in the health record to support the diagnosis and reflect the patient’s progress, clinical finding, and discharge status by verifying the documentation is timely, complete, and accurate.
3. Define and validate secondary data source for reliability and accuracy.

CLASS-LEVEL ASSESSMENT MEASURES
Student accomplishment of expected student outcomes may be assessed using the following measures. (Identify which measures are used to assess which outcomes.)

1. Assignments (1-5)
2. Class discussion (1-5)
3. Written examinations (1-5)
COURSE OUTLINE FORM

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Individual instructors may order this outline as fits the needs of their individual courses. In addition, they may place more emphasis on some areas than on others. What is assured is that this particular list is covered in the course. Other topics may be added to a course as the instructor sees fit, and as time and interest allow. An *asterisk can be used to mark an item as optional.

I. Basic Word Structure
   A. Word analysis
   B. Combining forms
   C. Pronunciation guide

II. Terms Pertaining to Body
   A. Organization of body
   B. Cavities and planes
   C. Combining forms

III. Suffixes

IV. Prefixes

V. Digestive System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structures, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures
   F. Abbreviations

VI. Urinary System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structures, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures
   F. Abbreviations

VII. Female Reproductive System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structures, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures
   F. Abbreviations

VIII. Male Reproductive System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structures, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures

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F. Abbreviations

IX. Nervous System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structures, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures
   F. Abbreviations

X. Cardiovascular System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structure, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures
   F. Abbreviations

XI. Respiratory System
   A. Anatomy and physiology
   B. Vocabulary
   C. Structure, substances, symptoms
   D. Pathology
   E. Lab tests and clinical procedures
   F. Abbreviations

XII. Blood System
     A. Anatomy and physiology
     B. Vocabulary
     C. Pathology
     D. Structure, substances, symptoms
     E. Lab tests and clinical procedures
     F. Abbreviations

XIII. Lymphatic & Immune System
      A. Anatomy and physiology
      B. Vocabulary
      C. Pathology
      D. Structure, substances, symptoms
      E. Lab tests and clinical procedures
      F. Abbreviations

XIV. Musculoskeletal System
     A. Anatomy and physiology
     B. Vocabulary
     C. Pathology
     D. Structure, substances, symptoms
     E. Lab tests and clinical procedures
     F. Abbreviations

XV. Integumentary System
     A. Anatomy and physiology
     B. Vocabulary
     C. Pathology
     D. Structure, substances, symptoms
     E. Lab tests and clinical procedures

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F. Abbreviations

XVI. Endocrine System
   A. Anatomy and physiology
   B. Vocabulary
   C. Pathology
   D. Structure, substances, symptoms
   E. Lab tests and clinical procedures