COURSE INFORMATION FORM

DISCIPLINE | Health Information Management
COURSE TITLE | Health Information Management Competency Review
CR.HR | 3.0 | LECT HR | 3.0 | LAB HR | CLIN/INTERN HR | CLOCK HR |

CATALOG DESCRIPTION
This course offers a review HIM competencies, skills and knowledge pertinent to the technology and relevant to the professional development of the student. They prepare for job seeking through resumes, mock job interviews and professional conduct. Students take mock registration exams for self-evaluation of the domains, subdomains and tasks.

PREREQUISITES
BIOL 137, HIM 202, HIM 207, HIM 214, HIM 215

EXPECTED STUDENT OUTCOMES IN THE COURSE (ESO)
Upon completion of this course, the student will be able to:

1. Review AHIMA Domains and Subdomains competencies.
2. Discuss objectives from previous courses in core program design.
3. Take the preparatory registration exam(s) as a competency measurement.

GENERAL EDUCATION OUTCOMES (ESO)
Specify which general education outcomes, if any, are substantially addressed by the course. Numbers in parentheses identify the Expected Student Outcomes linked to the specific General Education Outcome.

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<tr>
<th>Outcomes</th>
<th>ESO</th>
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Revised 1/29/14
PROGRAM-LEVEL OUTCOMES

CAREER AND TECHNICAL EDUCATION PROGRAM OUTCOMES
Specify which Career and Technical program outcomes, if any, are substantially addressed by the course by completing the “Career and Technical Education template” to show the relationship between course and program outcomes to assessment measures.

1. Analyze policies and procedures to ensure organizational compliance with regulations and standards related to health information management.

CLASS-LEVEL ASSESSMENT MEASURES
Student accomplishment of expected student outcomes may be assessed using the following measures. (Identify which measures are used to assess which outcomes.)

2. Class discussion (1,2)
3. Written examinations covering individual domains (1-3)
4. Final competency mock exam (3)
Individual instructors may order this outline as fits the needs of their individual courses. In addition, they may place more emphasis on some areas than on others. What is assured is that this particular list is covered in the course. Other topics may be added to a course as the instructor sees fit, and as time and interest allow. An *asterisk can be used to mark an item as optional.

I. AHIMA Domains, Tasks, and Subtasks
   A. Data analysis and management
   B. Health record content
   C. Department design
   D. Statistics and research
   E. Coding
   F. Quality improvement and compliance
   G. Information technology
   H. Legal aspects of health information
   I. Revenue cycle
   J. Organization and employment resources

II. Mock Exam