DATE SUBMITTED 11/04/09
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CATALOG NO. PARA 173
DATE LAST REVIEWED 12/21/04

COURSE INFORMATION FORM

DISCIPLINE Paralegal Practice
COURSE TITLE Contracts
CR.HR 3.0 LECT HR. 3.0 LAB HR. CLIN/INTERN HR. CLOCK HR. 

CATALOG DESCRIPTION
Introduction to the formation of simple contracts, consideration, conditions, benefits, and impossibility. Remedies, performance and breach.

PREREQUISITES
PARA 100

EXPECTED STUDENT OUTCOMES IN THE COURSE
Upon completion of this course, the student will be able to:

1. Demonstrate knowledge of substantive law governing contract formations and disputes.
2. Demonstrate the ability to locate, evaluate and apply relevant sources of law to sample contracts.
3. Demonstrate effective written communication skills and the ability to draft contract provisions.
4. Explain the ethical implications for forming contracts.
5. Identify problems encountered in contract performance; including discharge of performance and resulting damages and remedies for breach of contract.

GENERAL EDUCATION OUTCOMES (ESO)
Specify which general education outcomes, if any, are substantially addressed by the course. Numbers in parentheses identify the Expected Student Outcomes linked to the specific General Education Outcome.

1. Communication
   B. Reading Skills
   1. Determine the main idea and significant details in paragraphs and passages (1,3) (1,3)
   C. Writing Skills
   2. Engage in writing as an open process that includes generating and revising – pre-writing, drafting, revising, proofreading/editing (3)

3. Lifelong Learning
   C. Attributes of an Awareness of the Convergence of Knowledge
   3. Synthesize information to facilitate application (1,2,3,4,5)
PROGRAM-LEVEL OUTCOMES

CAREER AND TECHNICAL EDUCATION PROGRAM OUTCOMES
Specify which Career and Technical program outcomes, if any, are substantially addressed by the course by completing the “Career and Technical Education template” to show the relationship between course and program outcomes to assessment measures.

The student will demonstrate:
1. Possession of a broad knowledge of substantive and procedural law
   a. Identify the basic requirements of a contract
   b. The ability to identify the parties, subject matter and legal issues of a contract
   c. Knowledge of the role of the paralegal in contract law
2. The ability to communicate clearly and cogently in terms of contract drafting

CLASS-LEVEL ASSESSMENT MEASURES
Student accomplishment of expected student outcomes will be assessed using the following measures. (Identify which measures are used to assess which outcomes.)

- Exams (1,4,5)
- Demonstration (2,3)
Individual instructors may order this outline as fits the needs of their individual courses. In addition, they may place more emphasis on some areas than on others. What is assured is that this particular list is covered in the course. Other topics may be added to a course as the instructor sees fit, and as time and interest allow. An *asterisk can be used to mark an item as optional.

I. Overview of Contracts  
   A. Six requirements of a valid contract  
   B. Classification of contracts  
II. Contractual Elements of the Offer  
   A. Requirements of an offer  
   B. Required terms  
   C. Exceptions to offers  
III. Elements Associated with Acceptance of a Contract  
IV. Types of Consideration  
   A. Benefit conferred  
   B. Detriment incurred  
   C. Bargain for consideration  
V. Legality of subject matter and contractual capacity  
VI. Contractual Provisions/Drafting a Contract  
   A. Statute of Frauds- Requirements for writing with enforceability  
   B. Contractual Clauses  
   C. Court Doctrine  
   D. Guidelines for Drafting a Contract  
VII. Third Party Contracts  
   A. Third Party Beneficiary Contracts  
   B. Assignments- Transfer of Contractual Rights  
   C. Delegation  
VIII. Discharge of Obligations