

MCC Continuing Professional Education/Institute for Workforce Innovation

Certified Restorative Nurse Aide Program

phone: 816.604.1600 email: cpe@mcckc.edu Webpage: www.mcckc.edu/healthcare

Step One:

1. If you do not already have an MCC ID#, you must complete the non-credit application which is found through a link on the right side of www.mcckc.edu/healthcare.
*****This must be completed prior to enrollment by all students**
2. Student must be at least 18 years of age
3. COMPASS placement test/Applied Language Institute
 - COMPASS is taken on the computer and has three sections: writing, reading, and math. Your score for each of these sections will indicate your level of readiness for college work in these areas. It is not pass/fail; your scores let you know your academic strengths and needs.
 - If you have taken the ACT test within the last two years, your scores may be used to substitute for the reading and/or writing portion; however you will be required to take the math portion.
 - If you have taken college Algebra or college level English, you may be eligible to skip the COMPASS.
 - Please contact the Testing Center at your respective campus with any questions regarding COMPASS testing. You may also check their website - <http://mcckc.edu/main.asp?P=TAPlacement> or call 816-604-4433.

All students whose first language is not English (ESL students) must first complete the testing process for the Applied Language Institute (ALI) and if necessary, all ESL classes that the ALI may require. (816) 604-4041

Step Two:

Obtain the following items:

1. High School Diploma or GED
 - Original GED certificate or official High School transcript
2. Missouri C.N.A. Certificate
 - Copy of certificate dated at least 6 months before application to program
3. Six months of employment as a C.N.A.
 - Letter with dates of Employment documenting at least 6 months *
*** Must be on company letterhead or will not be accepted**
4. Letter of recommendation from the Director of Nursing or Administrator of a licensed Intermediate or Skilled Nursing Facility
 - Letter should state that they recommend the individual for the CRNA class. **Only** signatures of the DON or Administrator will be accepted (Letters from nursing agencies, Adult Day Care, MR, or Mental Health Facilities are not acceptable)*
*** Must be on company letterhead or will not be accepted**
5. Two separate Mantoux Tuberculosis (TB) skin test results (taken within past 12 months)
 - Obtainable at: Kansas City Health Department (816) 513-6327, Free Health Clinic (816) 920-6209, TMC (816) 404-1000, Doctor's offices, and some pharmacies (i.e. Walgreens, CVS, etc.) Call location ahead to check times and costs.
6. Minimum deposit of \$300
 - Remainder of balance must be paid by 7 days prior to start date of class
 - **If enrollment occurs 14 days or less from the start of the class, full payment of \$599 will be due at the time of enrollment.**

Step Three:

Call to schedule your enrollment appointment at (816) 604-1600.

Updated last: 4/1/10