

MCC Institute for Workforce Innovation

Certified Medication Technician

phone: 816.604.4022 email: pv.cna@mcckc.edu Webpage: www.mcckc.edu/healthcare

Prerequisites

1. Student must have a valid Social Security Number.
*****This is a state requirement**
2. Student must be at least 18 years of age.
3. Student must have a government issued, valid photo ID.
4. Student must have a High School Diploma or GED, and provide a copy at the time of enrollment.
5. Student must have six (6) months of employment as a CNA who is listed as active on the Missouri CNA Registry.
6. Student must achieve minimum scores on the Test of Adult Basic Education (TABE). The fee to take this test at MCC is \$20, and is non-refundable. You must pay your testing fee at the IWI/Healthcare office in the Health Science Institute, room 216. (check, money order, Visa, MasterCard, Discover) NO Cash or American Express accepted. You will receive a test ticket and instructions to set up your exam.
 - Minimum scores required on the D-level exam are as follows:
 - ❖ Reading Comprehension – 8.9
 - ❖ Vocabulary – 8.9
 - ❖ Mathematics Concepts – 7.0
 - ❖ Applied Mathematics – 7.0
 - The use of a calculator is not allowed.
 - The TABE test can only be taken TWICE within a six (6) month period.

NOTE: All students whose first language is not English (ESL students) must first complete the testing process for the Applied Language Institute (ALI) and, if necessary, all ESL classes that the ALI may require. For more information, call (816) 604-4041.

Admission Requirements

1. If you do not already have an MCC Student ID#, you must complete the non-credit application which is found through a link on the right side of www.mcckc.edu/healthcare.
*****This must be completed prior to course enrollment by all students.**
2. You must have a letter of recommendation on company letterhead from either the Administrator or Director of Nursing of the facility where you are employed. The letter must state specifically that you are being recommended for CMT training.
3. Two separate Mantoux Tuberculosis (TB) skin test results (taken within past 12 months)
 - Obtainable at: Kansas City Health Departments (816) 513-6046, Free Health Clinic (816) 920-6209, TMC (816) 404-1000, Doctors offices, and some pharmacies (i.e. Walgreens, CVS). Call location ahead to check times and costs.

(OVER)

MCC Institute for Workforce Innovation

Certified Medication Technician

phone: 816.604.4022 **email:** pv.cna@mccck.edu **Webpage:** www.mccck.edu/healthcare

4. Family Care Safety Registry (\$11.00)

- We strongly recommend that this be completed online. **Online registrations are processed the same day they are received.** To complete registration online, visit <http://www.dhss.mo.gov/FCSR/> . You will receive a letter in the mail from the Missouri Department of Health & Senior Services (DHSS). You must bring this letter to your enrollment appointment. ***Proof of payment is not sufficient to meet this requirement – we must have the letter from DHSS.***
- Only if you are unable to register online, you may print registry form at <http://www.dhss.mo.gov/FCSR/AppsForms.html> and mail completed form via United States Postal Service. This process can take six-eight weeks to receive your letter from DHSS.

Next Steps

1. Call (816) 604-4022 to schedule your enrollment appointment. Bring your admission requirement documentation to your enrollment appointment.
2. Full payment is due at the time of enrollment. (\$625) If you are working with an outside funding agency, you must provide an authorization from the approving agency at the time of enrollment.