

MCC Continuing Professional Education/Institute for Workforce Innovation Challenge Examination Information

Phone: 816.604.1600 email: cpe@mccckc.edu Webpage: www.mccckc.edu/healthcare

Step One: Obtaining Approval

An approval letter must be obtained from the following:

Department of Health and Senior Services

Health Education Unit

P.O. Box 570

Jefferson City, Missouri 65102

Web Address: www.dhss.mo.gov/CNARegistry/CNA.html

Email: info@dhss.mo.gov

Phone Number: (573) 526-3871 or (573) 526-8528 Fax: (573) 526-7656

1. Submit a request in writing, by mail or fax. Include return address and contact phone number.
2. Enclose documentation of completion of equivalent training. Send proof of previous certification, such as a copy of certificate from another state; or a transcript from the school where you received training.
3. Enclose a copy of your social security card, and a valid state ID, or driver's license with your request.
4. You will receive a letter in reply from the above department approving or denying your request.

Step Two: Enrollment

1. Once you have received your approval letter, if you do not already have an MCC ID#, you must complete the non-credit application which is found through a link on the right side of www.mccckc.edu/healthcare.
2. Contact the Continuing Education office to schedule an appointment
 - a) Bring your original DHSS approval letter
 - b) Driver's license or picture ID
 - c) \$195.00 (challenge exam only) or,
 - d) \$432.00 (*16 hour orientation, 100 clinical hours and state exam*) + \$51.00 Criminal Background Check. *Total \$483.00*
3. Enrollment deadline:
 - a) CNA Challenge: the last day of the month ***prior*** to upcoming exam
Example: test date in May, student has until last day of April to enroll
 - b) CMT Challenges are scheduled on an ***individual*** basis

Practice Exam

- CNA <http://www.asisvcs.com/publications/pdf/069912.pdf>
- CMT No practice test available; study a pharmacology textbook.