

# MCC Institute for Workforce Innovation

## Insulin Administration

phone: 816.604.4022 email: pv.cna@mccck.edu Webpage: www.mccck.edu/healthcare

### Prerequisites

1. Student must have a valid Social Security Number  
\*\*\***This is a state requirement**
2. Student must be at least 18 years of age
3. Student must have a government issued, valid photo ID
4. Student must have a current certification as either a Level 1 Medication Aide or a Certified Medication Technician.

**NOTE: All students whose first language is not English (ESL students) must first complete the testing process for the Applied Language Institute (ALI) and, if necessary, all ESL classes that the ALI may require. For more information, call (816) 604-4041.**

### Admission Requirements

1. If you do not already have an MCC Student ID#, you must complete the non-credit application which is found through a link on the right side of [www.mccck.edu/healthcare](http://www.mccck.edu/healthcare).  
\*\*\***This must be completed prior to course enrollment by all students.**
2. You must have a letter of recommendation on company letterhead from either the Administrator or Director of Nursing of the facility where you have worked as a LIMA or CMT.
3. Two separate Mantoux Tuberculosis (TB) skin test results (taken within past 12 months)
  - Obtainable at: Kansas City Health Departments (816) 513-6046, Free Health Clinic (816) 920-6209, TMC (816) 404-1000, Doctors offices, and some pharmacies (i.e. Walgreens, CVS). Call location ahead to check times and costs.
4. Family Care Safety Registry (\$11.00)
  - We strongly recommend that this be completed online. **Online registrations are processed the same day they are received.** To complete registration online, visit <http://www.dhss.mo.gov/FCSR/>. You will receive a letter in the mail from the Missouri Department of Health & Senior Services (DHSS). You must bring this letter to your enrollment appointment. ***Proof of payment is not sufficient to meet this requirement – we must have the letter from DHSS.***
  - If you are already listed on the Family Care Safety Registry, you must request a current letter. Please call 1-866-422-6872.
  - Only if you are unable to register online, you may print registry form at <http://www.dhss.mo.gov/FCSR/AppsForms.html> and mail completed form via United States Postal Service. This process can take six-eight weeks to receive your letter from DHSS.

### Next Steps

1. Call (816) 604-4022 to schedule your enrollment appointment. Bring your admission requirement documentation to your enrollment appointment.
2. Full payment is due at the time of enrollment. (\$230) If you are working with an outside funding agency, you must provide an authorization from the approving agency at the time of enrollment.