

METROPOLITAN COMMUNITY COLLEGE
3200 BROADWAY -- KANSAS CITY, MISSOURI 64111

(816) 604-1100

Purchases of Supplies and Services
INQUIRY FOR PRICE -- NOT AN ORDER

An Equal Opportunity Employer

BID NUMBER
6831
January 23, 2012
DATE

Quotations are requested on the following list of materials, articles or services for delivery to College or Department designated, subject to the conditions of the inquiry.

1. Submit one copy of proposal in a sealed envelope marked in the lower left-hand corner "Quotation on Bid Number (As Shown)."
2. Prices must be stated in units of quantity specified and extended in total column.
3. Proposals, to receive consideration, must be received prior to time designated in this inquiry, and none will be accepted thereafter.
4. The Board of Trustees reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposals as may be deemed to its interest, and to award by item, combination of items or lot.
5. MO SALES AND USE TAX Not applicable to any purchase. Exemption certificate furnished as required.
6. Any bid may be withdrawn at any time prior to that specified herein for the opening of bids, but no bid may be withdrawn for a period of sixty (60) days thereafter.
7. Instructions, manufacturer's catalog numbers, etc., where shown herein, are for descriptive purposes to guide the bidder in interpreting the standard of quality, design and performance required, and shall not be construed to exclude proposals based on furnishing other types of materials or service. However, any substitution or departure proposed by bidder must be clearly noted and described and must meet the prescribed specifications as to standard of quality, general design and performance required.
8. Samples requested, if any, must be furnished free of expense, prior to opening of bids, and if not destroyed or required in connection with the award or delivery will, upon request, be returned at the bidder's expense. Right is reserved to mutilate or destroy any samples if considered necessary for testing purposes.
9. Prices quoted, unless otherwise stated by bidder, are to include any packing, crates, containers, etc., necessary to complete delivery as designated herein.
10. It is to be understood the bidder, if awarded an order or contract agrees to protect, defend and save harmless the Board of Trustees from any suits or demands for payment that may be brought against it for the use of any patented material, process, article or device that may enter into the manufacture, construction or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the Board of Trustees from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties by, or from any of the acts of the contractor, his servants or agents.
Insofar as Workman's Compensation Act is concerned, the bidder or contractor agrees to furnish an official certificate or receipt of the Industrial Commission of MO, showing that he has paid into the State Insurance Fund the necessary premiums, whenever in the opinion of the Board of Trustees certificates are deemed necessary.
11. A 5% preference shall be granted to all firms, corporations, or individuals doing business as a Missouri firm, corporation or individual on all contracts other than new construction, provided the additional cost to the District does not exceed \$500.
12. Information pertaining to any item of this request may be obtained by contacting the Director of Purchasing as shown.

DIRECTOR OF PURCHASING
 3200 BROADWAY, KANSAS CITY, MO 64111

Closing time of bids: 11:00AM February 7, 2012

Director of Purchasing

MATERIAL, ARTICLES OR SERVICE	UNIT PRICE	TOTAL
<p align="center">FEDERAL EXCISE TAX NOT APPLICABLE TO ANY PURCHASE. Exemption certificates will be furnished where necessary</p> <p>SEALED BID FOR Sprinklers, Fitters & Inspections as per attached specifications.</p> <p>BIDS ARE TO BE CONTAINED IN SEALED ENVELOPES MARKED SEALED BID NO. 6831 Sprinklers, Fitters & Inspections And addressed to the:</p> <p align="center">DIRECTOR OF PURCHASING METROPOLITAN COMMUNITY COLLEGE 3200 BROADWAY KANSAS CITY, MISSOURI 64111</p> <p align="center">Above Prices Are to be Quoted F.O.B. College or Department Designated</p>		
<p>TERMS: _____% cash discount if paid within _____ days from delivery and acceptance of goods.</p>		

THIS CERTIFICATE MUST BE EXECUTED BY BIDDER

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned agrees, if this bid be accepted within the time stipulated above in paragraph 6, to furnish any or all of the items upon which prices are quoted in accordance with the specifications applying at the price set opposite each item.

Delivery, to destination as shown above, of any or all of the items, to be completed within _____ days from receipt or order. ←

IMPORTANT → As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

_____ Company Mailing Address	_____ Typed/Printed Name of Company
_____ City, State, Zip	_____ Signature
	_____ Typed/Printed Name and Title
	_____ Phone Number / Fax Number

Metropolitan Community College is requesting hourly rates for Sprinkler Fitters to do general fire sprinkler repairs. Fitters must have knowledge to perform repairs in accordance with all local and national codes. Work to be performed at one of the Metropolitan Community College locations.

Prevailing Wage

- A. It is the statutory policy of the State of Missouri “that a wage of no less than the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed, shall be paid to all workmen employed by or on behalf of any public body engaging in public works exclusive of maintenance work.” Section 290.290.RSMo. Because of the strict penalties prescribed for the failure to comply with the procedure required by law in order to effectuate this policy, the following is suggested as a primary “check off list” to be used by every person charged with any responsibility under the law before taking off on any public works project.
- B. The prevailing hourly rate of wages in this locality for each type of workman needed to execute the contract and also the general prevailing rate for legal holiday and overtime work, all as determined by the Division of Labor Standards.
- C. The Contractor shall forfeit as a penalty to the College on whose behalf the contract is awarded, ten (10) dollars for each workman employed for each calendar day, or portion thereof, such workman is paid less than the said stipulated rates for any work done under said contract, by him or any subcontractor under him.
- D. Contractor’s bonds shall include such provisions as will guarantee the faithful performance of the prevailing wage clause as provided by contract.
- E. Contractor records shall be inspected periodically and when complaints are made pertaining to the wage paid all workmen employed in the construction of the public works.
- F. All contractors and each subcontractor engaged in any work shall submit certified copies of their weekly payrolls to the contracting body for work performed on the project.
- G. Before final payment is made on the contract an affidavit must be filed by the contractor stating that he has fully complied.

For a copy of the current Missouri Wage Order, go to www.mcckc.edu/purchasing, click on “current bid opportunities”, then click on the appropriate county or counties. You may also call 816-604-1100 to request a copy.

Fitters

I/We agree to furnish Sprinkler Fitters at the following hourly rates and comply with all provisions and requirements of this bid request. All prices are good April 1, 2012 through March 31, 2013.

A. Foreman	Standard Rate Monday through Friday 7:00 am – 3:30 pm.	\$ _____
	Standard Emergency Rate Monday through Friday 7:00 am – 3:30 pm. Emergency repairs or work required immediately during normal business hours.	\$ _____
	After Hours Premium Rate Monday through Friday 3:30 pm – 7:00 am and all day Saturday (scheduled work)	\$ _____

After Hours Emergency Rate \$ _____
 Monday through Friday 3:30 pm – 7:00 am
 and all day Saturday (emergency repairs or
 work required immediately)

Sunday/Holiday Rate \$ _____

B. Second Year Apprentice

Standard Rate \$ _____

Monday through Friday 7:00 am – 3:30 pm.

Standard Emergency Rate \$ _____
 Monday through Friday 7:00 am – 3:30 pm.
 Emergency repairs or work required immediately
 during normal business hours.

After Hours Premium Rate \$ _____
 Monday through Friday 3:30 pm – 7:00 am
 and all day Saturday (scheduled work)

After Hours Emergency Rate \$ _____
 Monday through Friday 3:30 pm – 7:00 am
 and all day Saturday (emergency repairs or
 work required immediately)

Sunday/Holiday Rate \$ _____

C. Laborer

Standard Rate \$ _____
 Monday through Friday 7:00 am – 3:30 pm.

Standard Emergency Rate \$ _____
 Monday through Friday 7:00 am – 3:30 pm.
 Emergency repairs or work required immediately
 during normal business hours.

After Hours Premium Rate \$ _____
 Monday through Friday 3:30 pm – 7:00 am
 and all day Saturday (scheduled work)

After Hours Emergency Rate \$ _____
 Monday through Friday 3:30 pm – 7:00 am
 and all day Saturday (emergency repairs or
 work required immediately)

Sunday/Holiday Rate \$ _____

List holidays recognized by your company: _____

- Service calls will be charged a _____ hour minimum and at _____ hour increments after _____ hours.
- Truck or trip charge of \$ _____ will apply to all service work less than 8 hrs per trip.

Inspections

Please provide pricing for annual fire sprinkler inspections for the properties listed below. Pricing must include completed tags on each riser and reports. Copies of reports must be sent within 10 days of each property's inspection. Backflow devices shall be priced each, based on separate due dates from the sprinkler inspections. All prices are good April 1, 2012 through March 31, 2013.

MCC - Penn Valley

3 – Wet Risers
 1 – Fire Pump
 6 – Stairwell hose valves
 8 – Zone controlled valves with flow switch \$ _____

MCC – Administrative Center

1 – Manual dry pipe test in the parking garage; No fire sprinklers in offices \$ _____

MCC – Health Sciences Institute

4 – Floor Zones (with WFD and tampered control valve)
 2 – Dry Systems
 2 – Wet Systems
 1 – DCDA Backflow inside on riser \$ _____

MCC – Pioneer

1 – Wet System \$ _____

MCC – Facility Services

1 – Wet System \$ _____

MCC – Longview

10 – Wet Systems located in 10 different buildings on one campus
 14 – Private Fire Hydrants Flush and Test
 10 – DCDA Backflow Prevention Devices inside on risers \$ _____

MCC – Blue River

3 – Wet Systems in three different buildings located on one campus
 2 – Private Fire Hydrants Flush and Test
 2 – DC Backflow Prevention Devices inside on risers \$ _____

MCC – Business & Technology

7 – Wet Systems in three different buildings located on one campus \$ _____

MCC – Maple Woods

2 – Wet Systems in two different buildings located on one campus
 12 – Private Fire Hydrants Flush and Test
 2 – DC Backflow Prevention Devices inside on risers \$ _____

Work Locations

MCC-Longview
 500 SW Longview Road
 Lee's Summit, MO 64081

MCC-Facility Services
 1601 Prospect
 Kansas City, MO 64127

MCC-Maple Woods
 2601 NE Barry Road
 Kansas City, MO 64156

MCC-Administrative Center
3200 Broadway
Kansas City, MO 64111

MCC-Blue River
20301 East 78 Highway
Independence, MO 64057

MCC-Penn Valley
3200 Pennsylvania
Kansas City, MO 64111

MCC-Pioneer Campus
2700 East 18th Street
Kansas City, MO 64127

MCC-Business & Technology
1775 Universal Avenue
Kansas City, MO 64120

MCC-Health Sciences Institute
3444 Broadway
Kansas City, MO 64111

Requirements

1. Work will be city inspected
2. Furnish own tools
3. Work hours - 7:00 a.m. - 3:30 p.m., 30-minute lunch. Time starts and finishes at job site. Emergency service calls start at Fitters departure from home or jobsite.

Insurance

Contractor must submit to the Owner evidence of insurance, prior to starting work, as follows.

A. Workers' Compensation Insurance: In accordance with requirements of the State of Missouri.

B. Comprehensive General Liability Insurance

- | | |
|------------------------------|-------------------------|
| 1. Bodily Injury Liability | \$500,000 - \$1,000,000 |
| 2. Property Damage Liability | \$500,000 - \$1,000,000 |

C. Automobile Liability Insurance

- | | |
|------------------------------|-------------------------|
| 1. Bodily Injury Liability | \$500,000 - \$1,000,000 |
| 2. Property Damage Liability | \$500,000 - \$1,000,000 |

D. If any part of work is sublet, the following is required

- | | |
|------------------------------|-------------------------|
| 1. Bodily Injury Liability | \$500,000 - \$1,000,000 |
| 2. Property Damage Liability | \$500,000 - \$1,000,000 |

E. Indemnification and Hold Harmless Agreement

The following "Indemnity Agreement" shall apply and must be stated on your Public Liability Insurance Certificates.

"Contractor shall bear all loss, expense (including reasonable attorney's fees), and damage in connection with, and shall indemnify and hold harmless Metropolitan Community College from all claims, demands, and judgments made or recovered against Metropolitan Community College because of bodily injuries, including death at any time resulting there from, and/or because of damage to property from any cause whatsoever, arising out of, incidental to, or in connection with the work, whether or not due to any act of omission or commission including negligence but excluding sole negligence of Metropolitan Community College, its employees, or agents. Compliance by Contractor with the insurance provisions hereof shall not relieve Contractor from liability under this provision.

Questions regarding this bid should be directed to Richard Hill (816) 604-1126.

Questions regarding the bid process should be directed to Dorothy Miller (816) 604-1258.

Award

Metropolitan Community College reserves the right to select a company within a 50-mile radius of the Administrative Center located at 3200 Broadway.

5% Preference

5% preference shall be granted to all firms, corporations, or individuals doing business as a Missouri firm, corporation, or individual provided the additional cost to the District does not exceed \$500.

Equal Opportunity

Metropolitan Community College is firmly committed to the policy of equal opportunity in employment to all persons irrespective of race, creed, color, national origin or sex, and will contract only with persons and firms subscribing to such policy. In signing this bid document in connection with furnishing of supplies, equipment or performance of work, the contractor agrees to comply with the Fair Labor Standards Act, Civil Rights Act of 1964 as amended, Executive Order No. 11246, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State laws, Federal Executive Orders and Municipal Ordinances.

Evaluation

Unit price will prevail if error is made by bidder in extension.

Tobacco Free

Metropolitan Community College is committed to providing a safe and healthy environment for all students, employees, contractors and visitors. As a result of this commitment, the use of tobacco and tobacco substitute products on all campus premises, leased property and in college-owned vehicles is prohibited. This policy applies to all students, employees, contractors and visitors.

Minority & Women Business Enterprise Participation

It is the practice of Metropolitan Community College (MCC) to ensure full and equitable economic opportunities to persons and businesses that compete for business with the College, including Minority and Women Business Enterprises (M/WBEs).

MCC encourages M/WBE participation in contracts for goods and services by firms that are certified. This may either be by the primary supplier/contractor being a certified M/WBE or by the utilization of qualified subcontractors, suppliers, joint ventures or other arrangements that afford meaningful opportunities for M/WBE participation. Work performed by M/WBEs must provide a commercially useful function related to the delivery of the service/product required herein. Second tier participation where suppliers generally provide supplies to a corporation but that are not directly related to this contract does not qualify as meaningful participation. MCC will consider certifications from agencies not located in Missouri for M/WBEs not located in Missouri with the approval of the Director of Purchasing.

M/WBE means a business that is a sole proprietorship, partnership, joint venture or corporation in which at least fifty-one percent (51%) of the ownership interest is held by minorities or women and the management and daily business operations of which are controlled by one or more minorities or women who own it. Minority is defined as belonging to one of the following racial minority groups: African Americans, Native Americans, Hispanic Americans, Asian Americans, American Indians, Eskimos, Aleuts and other groups that may be recognized by the Office of Advocacy, United States Small Business Administration.

Bidders must indicate their MBE and WBE participation levels committed to this project on the "M/WBE Participation Form" included in this document. The names and percent participation of each MBE and WBE should also be provided on this form.

The contractor/supplier shall provide annual reports (or more frequently if requested) of the financial participation of M/WBEs. The report shall include the name(s) and address(es) of the certified M/WBEs, products or services provided and the total dollar amount or percentage of utilization. The annual report shall also include, separately, all second tier participation the contractor/supplier may have. MCC will monitor the contractor/supplier's compliance in meeting the M/WBE participation levels committed to in the awarded proposal. If the contractor/supplier's payments to participating M/WBEs are less than the amount committed to in the contract, MCC may cancel the contract or suspend or debar the contractor/supplier from participating in future contracts.

If a participating M/WBE fails to retain their certification or is unable to satisfactorily perform, the contractor/supplier must obtain other certified M/WBEs to fulfill the M/WBE participation requirements committed to in the awarded proposal. The contractor/supplier must obtain the written approval of the Director of Purchasing for any new M/WBE participants. This approval shall not be arbitrarily withheld. If the contractor/supplier cannot obtain an M/WBE replacement, the contractor/supplier must submit documentation to the Director of Purchasing detailing all efforts made to secure an M/WBE replacement. The Director of Purchasing shall have sole discretion in determining if the actions taken by the contractor/supplier constitute a good faith effort to secure the participation of M/WBEs and whether the contract will be amended to change the M/WBE participation commitment.

ACKNOWLEDGEMENT OF RECEIPT

**This Form Must be Completed and Faxed Upon
Receiving the Request for Proposal**

6831 – Sprinklers & Fitters

Please fill in the requested information below and return by fax, as acknowledgement that you have received the Request for Proposal noted above.

Metropolitan Community College
Purchasing Department
Fax: 816-759-1221

By doing this, we will be able to provide notification of any addenda to the RFP.

Name of Firm: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Name: (Print) _____

Title: _____

Email address: _____

Signature: _____ Date: _____

_____ Yes, our company does have an interest in responding.

_____ No, our company does NOT have an interest in responding.

Fax this to MCC prior to **NOON on February 3, 2012.**