

METROPOLITAN COMMUNITY COLLEGE

BOARD POLICY

2.15050 BP

ARCHIVES

2.15050 BP

Permanent files of all district records, publications and other important papers will be maintained in a central depository. These files will be updated annually and preserved for historical information. They will be made available for research but will not be removed from the depository. The chancellor will have custody of the files and shall develop regulations and procedures for maintaining them.

Adopted: Board of Trustees  
November 17, 1983

Reviewed: September 15, 2001