

SURPLUS PROPERTY

4.15020 BP  
BOARD POLICY

PURPOSE	The Board of Trustees authorizes the chancellor and/or designee to establish, implement, and administer the Metropolitan Community College (MCC) surplus property policy in accordance with state and federal laws. This policy covers surplus of supplies, materials, and equipment. MCC shall be authorized to solicit bids, offer as trade-in, and/or conduct an auction action to dispose of the surplus supplies, materials, and equipment.
OBJECTIVE	MCC will develop and use processes compatible with S 177.091, RS. MO. for the transfer or sale of surplus property. MCC's standard operating processes for disposal of supplies, materials, and equipment that are determined to be no longer needed, incorporated herein by reference, shall be made available to the public. The surplus property process shall allow the chancellor and/or designee to approve the disposal of identified surplus, materials, and equipment for the College.
SURPLUS ACTIONS	Surplus/disposal shall be facilitated and processed consistent with all applicable federal and state laws and other guidelines. Open and free competition shall be maximized, and surplus actions shall be made that are in MCC's best interests while obtaining the best value.
SURPLUS VALUE	If the value of the item is estimated to be greater than the Board authorized chancellor's signature authority, or if it is real property, the chancellor shall submit a recommendation to the Board for action.
APPLICABILITY	This Policy applies to all parties involved in MCC's surplus property process.
OVERSIGHT	The surplus and disposal process for MCC shall be managed by the Facilities Services Department.
POLICY MODIFICATION	This policy may be modified or revoked at any time at the sole direction of MCC's Board of Trustees.