

**Metropolitan Community College**  
**Penn Valley**

**APPLICATION DOCUMENTS**

**Occupational Therapy**  
**Assistant**  
***Full-Time* Program**  
**Fall 2025 Admission**

Please refer to the information packet for complete instructions including for the essay requirement.

DATE: \_\_\_\_\_

Metropolitan Community College - Penn Valley  
OCCUPATIONAL THERAPY ASSISTANT PROGRAM  
**STUDENT APPLICATION**

**Name:** \_\_\_\_\_  
Last First Middle  
Name(s) that appear on previous educational records if different from above.

\_\_\_\_\_  
Last First Middle

**Permanent Address:** \_\_\_\_\_  
Number Street City State Zip

**Temporary Address:** \_\_\_\_\_  
Number Street City State Zip

**Cell Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**MCC Student ID Number:** \_\_\_\_\_

**In case of emergency notify:** \_\_\_\_\_  
Name Daytime Phone

**High School: Dates attended and date of graduation (or date of HiSET or GED)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COLLEGES ATTENDED:**

**Beginning with *most recent***, list all colleges you have attended. Official transcripts **MUST** be sent to:

**Student Data center**  
**Metropolitan Community College**  
**3200 Broadway**  
**Kansas City, MO 64111-2764**

College	City/State	Dates Attended	Degree Received
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### Work Experience:

In chronological order (beginning with most recent first), list your employment history and describe your duties in detail; *use an additional sheet of paper if needed*. **Include dates of your employment.**

[illegible]

### Volunteer Experience:

List any volunteer experience; Be sure to specifically note any volunteer experience you have had in the field of occupational therapy or medical setting. Identify the facility and contact person as well **as the dates of the experience and hours per week** and what you did during your experience.

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**Metropolitan Community College - Penn Valley**
**Occupational Therapy Assistant Program - Curriculum Checklist** **EFFECTIVE Spring 2025**
**Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

			Hours	Grade	Hours Earned
<b>Program Prerequisites</b>					
ENGL	101	Composition & Reading I	3		
***	100	Any Biological or Physical Science (BIOL, PHYS, GEOL, CHEM)	4-10		
BIOL	150	Medical Terminology	2		
OTHA	100	Introduction to Occupational Therapy (online or on-ground)	2		
<b>TOTAL</b>			<b>11-17</b>		
<b>General Education</b>					
PSYC	140	General Psychology <i>Note – recommend as prerequisite; may be taken summer between year 1 &amp; 2</i>	3		
COMM	100	Fundamentals of Speech OR COMM102, or COMM223, or COMM 233 - <i>Note – recommend as prerequisite; may be taken summer between year 1 &amp; 2</i>	3		
HIST		Completion of American Institutions requirement for the Associate Degree: 120, HIST 121, or POLS136 <i>Note – recommend as prerequisite; may be taken summer between year 1 &amp; 2</i>	3		
			<b>6-9</b>		
<b>FALL 1 SEMESTER</b>					
HLSC or BIOL or BIOL	108 109 110/210	Anatomy & Physiology Health Professions ( <b>OR</b> - Biol 109 or Biol 110 and 210) <i>Note – <b>recommended prior</b> to application; must be taken prior to spring semester year 1 OTA program</i>	4-10		
OTHA	102	Documentation Guidelines	2		
OTHA	103	Clinical Conditions (Hybrid – 1 day on person remainder online)	2		
OTHA	106	Therapeutic Interventions I	4		
OTHA	114	Introduction to Fieldwork	1		
OTHA	116	Level I Fieldwork I	.5		
<b>TOTAL</b>			<b>13.5-19.5</b>		
<b>SPRING 1 SEMESTER</b>					
OTHA	118	Assessment and Intervention	3		
OTHA	120	Pediatrics	2		
OTHA	121	Level I Fieldwork II	1		
OTHA	130	Kinesiology: Applied Analysis of Movement	4		
OTHA	154	Applied Neurology	2		
<b>TOTAL</b>			<b>18</b>		
<b>SUMMER SESSION</b>					
<i>Optional:</i> OTHA210 – Level I Fieldwork III – Psychosocial (Must be followed by OTHA211 in the Fall semester)  <i>Note – students may take 1 general education course during this summer as needed</i>			1		
<b>TOTAL</b>			<b>3</b>		
<b>FALL 2 SEMESTER</b>					
OTHA	201	Mental Health	2.5		
OTHA	202	Physical Dysfunction: Applications for Practice	3		
OTHA	203	Gerontology	2		
OTHA	208	Therapeutic Interventions II	4		
OTHA or or	212 or or	Level I Fieldwork III	2		

OTHA	211	Level I Fieldwork III - Experiential	1	
OTHA	217	Occupational Therapy Capstone	2	
<i>TOTAL</i>			<i>15.5</i>	
<b>SPRING 2 SEMESTER</b>				
OTHA	222	Level II Fieldwork	12	

### Application Checklist

**Use the following to ensure you have completed & submitted all items needed to apply to the OTA Program**

Completed	Required Item
	Admission to MCC – <i>Note: complete only if you have not taken courses at MCC before and are not an MCC student</i>
	Transcripts:
	<ul style="list-style-type: none"> <li>Sent to MCC from all previous college-level institutions</li> <li>Sent to the OTA Program from all previous college-level institutions</li> </ul>
	Application Page 1 – Demographics <i>MUST have a valid email address</i>
	Application Page 2 – Work/Volunteer experience (& add'l pages as needed)
	Application Page 3 – Curriculum checklist with grades
	Paper – see criteria information packet – 3-4 pages

#### Applicant selection is based on:

- Past and present academic performance, at least 2.5 GPA
- Accuplacer scores
- Volunteer and work experience
- Written communication abilities
- Application paper
- Review of application and rubric
- Interview and live writing sample