

MCC High School Student Dual Enrollment
Veterinary Assistant / Veterinary Receptionist Certificate Plan

The Veterinary Assistant and Veterinary Receptionist Certificates are designed to provide students with knowledge and skills to help them obtain a job in a Veterinary Hospital as an Animal Care Attendant, Veterinary Assistant, or Veterinary Receptionist. High School students will have the ability to earn two certificates at one time. The courses in both of the certificates are stackable credits that will help students who want to eventually become a Veterinary Technician or a Veterinarian.

Junior Student: Fall Semester			
Course Designator	Course Title	Credit Hours	
ENGL 101	Composition & Reading I	3	<ul style="list-style-type: none"> • Dual Credit or Dual Enrollment (online) • Course required for Veterinary Assistant Certificate, Veterinary Receptionist Certificate, Veterinary Technician Degree, and Pre-Veterinary Requirements.
ANHS 130	Veterinary Terminology	2	<ul style="list-style-type: none"> • Online course • Course required for Veterinary Assistant Certificate, Veterinary Receptionist Certificate, and Veterinary Technician Degree. • Course is beneficial for Pre-Veterinary studies. • Prerequisite course. Must earn a grade of "C" or better to enroll in ANHS 140 and ANHS 150.
Junior Student: Spring Semester			
BIOL 101 Or BIOL 106	General Biology Or General Zoology	5	<ul style="list-style-type: none"> • Dual Credit or Dual Enrollment (online) • Course required for Veterinary Assistant Certificate, Veterinary Receptionist Certificate, Veterinary Technician Degree, and Pre-Veterinary Requirements. • Prerequisite course. Must earn a grade of "C" or better to enroll in ANHS 140 and ANHS 150.
ANHS 100	Introduction to Veterinary Practice Management	2	<ul style="list-style-type: none"> • Online course • Course required for Veterinary Assistant Certificate, Veterinary Receptionist Certificate, and can be used for the Veterinary Technician Degree. • Course is beneficial for Pre-Veterinary studies.
Senior Student: Fall Semester			
COMM 100	Fundamentals of Speech	3	<ul style="list-style-type: none"> • Dual Credit or Dual Enrollment (online) • Course required for Veterinary Assistant Certificate, Veterinary Receptionist Certificate, Veterinary Technician Degree, and Pre-Veterinary Requirements.
ANHS 140	Animal Diseases of Canine, Feline, and Exotic Pets	2	<ul style="list-style-type: none"> • Online course • Course required for Veterinary Assistant Certificate, Veterinary Receptionist Certificate, and Veterinary Technician Degree. • Course is beneficial for Pre-Veterinary studies.

Course Descriptions

ENGL 101 - Composition & Reading I (3 credits)

Prerequisite: ENGL 90 with a grade of S, High School GPA of 2.5 or higher, or appropriate placement test score. Focus on instruction in the composing process that includes exploration of ideas through reading, methods of writing development, and use of writing conventions. Instruction takes students from reflective expression to critical analysis through writing. (MOTR ENGL 100)

ANHS 130 - Veterinary Terminology (2 credits)

Professional language of veterinary medicine. Analysis of veterinary medical terms by roots and combining forms. Disease processes, anatomy, diagnostic and therapeutic procedures for each body system. Selected veterinary medical specialties.

BIOL 101 - General Biology (5 credits)

Biological principles and methods applied to selected groups of living organisms and their environment. (MOTR BIOL 100L)

ANHS 100 – Introduction to Veterinary Practice Management (2 credits)

Professional ethics, laws, regulatory organizations, client relations, medical records, receptionist duties, breeds and breed characteristics, elective surgeries, puppy care, vaccination programs, wellness programs, senior care, nutrition and office management.

COMM 100 - Fundamentals of Speech (3 credits)

Prerequisite: ENGL 90 with a grade of S, or appropriate placement test score. An introductory public speaking course including practical application of speaking and listening skills. The emphasis will be on the organization and delivery of subject matter. (MOTR COMM 110)

ANHS 140 - Animal Diseases of Canine, Feline, and Exotic Pets (2 credits)

Prerequisite: ANHS 130, BIOL 101 or BIOL 106 with grade of C or higher. This course covers disease recognition, disease prevention procedures, and reporting guidelines of both common and zoonotic diseases. The course focus will be on diseases and parasites found in canines, felines, reptiles, amphibians, ferrets, rabbits, rodents, birds, and fish.

ANHS 150 - Animal Care and Sanitation (2 credits)

Prerequisite: ANHS 130, BIOL 101 or BIOL 106 with grade of C or higher. This course is an introduction to animal care, husbandry, and nutrition for canine, feline, and exotic pets. The course covers parasite and vermin control, cleaning and sterilization, and sanitary procedures in animal care.

BUSN 105 - Business Communications (3 credits)

Prerequisite: Business Communications identifies the scope and structure of communications within a business environment. The areas of study include writing processes involving a wide variety of business correspondences. Instruction in current methods of electronic communication will be provided. Emphasis is placed on formal reports within the APA and MLA formats/structures.