

Outcome 1: Apply and evaluate knowledge of data content structure and standards

Program Outcome Performance Indicator	Curriculum or Courses (Strategies)	Assessment Method(s)	Context for Assessment	Time of data collection	Assessment Coordinator	Evaluation of Results
Apply diagnosis/procedure codes according to current guidelines	HIM 202 HIM 207 HIM 218 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 202 HIM 207 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Evaluate the accuracy of diagnostic/procedural coding and groupings	HIM 202 HIM 207 HIM 214 HIM 218 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 202 HIM 207 HIM 214 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Analyze the documentation in the health record to support the diagnosis and reflect the patient's progress, clinical findings, and discharge status by verifying the documentation is timely, complete, and accurate	HIM101 HIM 108 HIM 130 HIM 202 HIM 207 HIM 215 HIM 218 HIM 221	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 130 HIM 202 HIM 207 HIM 215 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Verify the documentation in the health record is timely, complete, and accurate	HIM 101 HIM 108 HIM 115 HIM 120 HIM 130 HIM 214 HIM 215 HIM 221	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 115 HIM 120 HIM 130 HIM 214 HIM 215 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 1: Apply and evaluate knowledge of data content structure and standards (continued)

Identify a complete health record according to, organizational policies, external regulations, and standards	HIM 101 HIM 108 HIM 120 HIM 215 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 120 HIM 215 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Differentiate the roles and responsibilities of various providers and disciplines, to support documentation requirements, throughout the continuum of healthcare	HIM 101 HIM 108 HIM 120 HIM 130 HIM 202 HIM 207 HIM 215 HIM 218 HIM 221	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 120 HIM 130 HIM 202 HIM 207 HIM 215 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply policies and procedures to ensure the accuracy and integrity of health data	HIM 101 HIM 108 HIM 112 HIM 120 HIM 130 HIM 214 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 112 HIM 120 HIM 130 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Collect and maintain health data	HIM 112 HIM 115 HIM 120 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 112 HIM 115 HIM 120 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply graphical tools for data presentation	HIM 115 HIM 120 HIM 215	Assignments, exams, Professional Practice Experience (PPE)	HIM 115 HIM 120 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 1: Apply and evaluate knowledge of data content structure and standards (continued)

Identify and use secondary data sources	HIM 101 HIM 108 HIM 115 HIM 120 HIM 215	Assignments, exams, Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 115 HIM 120 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Validate the reliability and accuracy of secondary data sets	HIM 101 HIM 108 HIM 115 HIM 120 HIM 215	Assignments, exams, Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 115 HIM 120 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 2: Demonstrate privacy and security of information protection relating to access, disclosure, and archival

Program Outcome Performance Indicator	Curriculum or Courses (Strategies)	Assessment Method(s)	Context for Assessment	Time of data collection	Assessment Coordinator	Evaluation of Results
Apply healthcare legal terminology	HIM 101 HIM 108 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Identify the use of legal documents	HIM 101 HIM 108 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply legal concepts and principles to the practice of HIM	HIM 101 HIM 108 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply confidentiality, privacy, and security measures and policies and procedures for internal and external use and exchange to protect electronic health information	HIM 101 HIM 108 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply retention and destruction policies for health information	HIM 101 HIM 108 HIM 112 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 112 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 2: Demonstrate privacy and security of information protection relating to access, disclosure, and archival (continued)

Apply system security policies according to departmental and organizational data/information standards	HIM 108 HIM 112 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 108 HIM 112 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply policies and procedures surrounding issues of access and disclosure of protected health information	HIM 101 HIM 108 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 3: Explain and analyze health informatics, analytics, and data use

Program Outcome Performance Indicator	Curriculum or Courses (Strategies)	Assessment Method(s)	Context for Assessment	Time of data collection	Assessment Coordinator	Evaluation of Results
Utilize software in the completion of HIM processes	HIM 101 HIM 108 HIM 112 HIM 120 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 112 HIM 120 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Explain policies and procedures of networks, including intranet and internet to facilitate clinical and administrative applications	HIM 101 HIM 130	Assignments, exams, and group projects	HIM 101 HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Explain the process used in the selecting and implementation of health information management systems	HIM 130	Assignments and group projects	HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Utilize health information to support enterprise wide decision support for strategic planning	HIM 120 HIM 130	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 120 HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Explain analytics and decision support	HIM 112 HIM 130	Assignments, exams, group projects	HIM 112 HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply report generation technologies to facilitate decision-making	HIM 120 HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 120 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Utilize basic descriptive, institutional, and healthcare statistics	HIM 115 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 115 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 3: Explain and analyze health informatics, analytics, and data use (continued)

Analyze data to identify trends	HIM 115 HIM 120 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 115 HIM 120 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Explain common research methodologies and why they are used in healthcare	HIM 115 HIM 120	Assignments and exams	HIM 115 HIM 120 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Explain usability and accessibility of health information by patients, including current trends and future challenges	HIM 101 HIM 108 HIM 120 HIM 130	Assignments, exams , and group projects	HIM 101 HIM 108 HIM 120 HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Explain current trends and future challenges in health information exchange	HIM 101 HIM 108 HIM 130	Assignments, exams , and group projects	HIM 101 HIM 108 HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Apply policies and procedures to ensure the accuracy and integrity of health data both internal and external to the health system	HIM 120 HIM 130 HIM 214 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 120 HIM 130 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 4: Evaluate and report components of reimbursement methodologies

Program Outcome Performance Indicator	Curriculum or Courses (Strategies)	Assessment Method(s)	Context for Assessment	Time of data collection	Assessment Coordinator	Evaluation of Results
Apply policies and procedures for the use of data required in healthcare reimbursement	HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Evaluate the revenue cycle management processes	HIM 214	Assignments and exams	HIM 214 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 5: Demonstrate, analyze, and create principles relating to regulatory compliance

Program Outcome Performance Indicator	Curriculum or Courses (Strategies)	Assessment Method(s)	Context for Assessment	Time of data collection	Assessment Coordinator	Evaluation of Results
Analyze policies and procedures to ensure organizational compliance with regulations and standards	HIM 101 HIM 108 HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Collaborate with staff in preparing the organization for accreditation, licensure, and/or certification	HIM 101 HIM 108 HIM 120 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 120 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Adhere to the legal and regulatory requirements related to the health information management	HIM 108 HIM 120 HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 108 HIM 120 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Analyze current regulations and established guidelines in clinical classification systems	HIM 202 HIM 207 HIM 214 HIM 215 HIM 218 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 202 HIM 207 HIM 214 HIM 215 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 5: Demonstrate, analyze, and create principles relating to regulatory compliance (continued)

Determine accuracy of computer assisted coding assignment and recommend corrective action	HIM 202 HIM 207 HIM 214 HIM 215 HIM 218 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 202 HIM 207 HIM 214 HIM 215 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Identify potential abuse or fraudulent trends through data analysis	HIM 108 HIM 214 HIM 215 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 108 HIM 214 HIM 215 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Identify discrepancies between supporting documentation and coded data	HIM 202 HIM 207 HIM 214 HIM 218 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 202 HIM 207 HIM 214 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM
Develop appropriate physician queries to resolve data and coding discrepancies	HIM 202 HIM 207 HIM 214 HIM 218 HIM 221	Assignments, exams, and Professional Practice Experience (PPE)	HIM 202 HIM 207 HIM 214 HIM 218 HIM 221 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty, Advisory Committee, and CAHIIM

Outcome 6: Demonstrate organizational management leadership and team building skills

Program Outcome Performance Indicator	Curriculum or Courses (Strategies)	Assessment Method(s)	Context for Assessment	Time of data collection	Assessment Coordinator	Evaluation of Results
Summarize health information related leadership roles	HIM 101 HIM 108 HIM 135	Assignments and exams	HIM 101 HIM 108 HIM 135 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Apply the fundamentals of team leadership	HIM 101 HIM 130 HIM 135 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 130 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Organize and facilitate meetings	HIM 130 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 130 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Recognize the impact of change management on processes, people, and systems	HIM 101 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Utilize tools and techniques to monitor, report, and improve processes	HIM 115 HIM 120 HIM 130 HIM 135 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 115 HIM 120 HIM 130 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM

Outcome 6: Demonstrate organizational management leadership and team building skills (continued)

Identify cost-saving and efficient means of achieving work processes and goals	HIM 108 HIM 120 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 108 HIM 120 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Utilize data for facility-wide outcomes reporting for quality management and performance improvement	HIM 115 HIM 120 HIM 135 HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 115 HIM 120 HIM 135 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Report staffing levels and productivity standards for health information functions	HIM 115 HIM 120 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 115 HIM 120 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Interpret compliance with local, state, federal labor regulations	HIM 108 HIM 135	Assignments and exams	HIM 108 HIM 135 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Adhere to work plans, policies, procedures, and resource requisitions in relation to job functions	HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Explain the methodology of training and development	HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Explain the return on investment for employee training/development	HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM

Outcome 6: Demonstrate organizational management leadership and team building skills (continued)

Summarize a collection methodology for data to guide strategic and organizational management	HIM 108 HIM 135 HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 108 HIM 135 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Understand the importance of healthcare policy-making as it relates to the healthcare delivery system	HIM 108 HIM 120 HIM 214 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 108 HIM 120 HIM 214 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Describe the differing types of organizations, services, and personnel and their interrelationships across the healthcare delivery system	HIM 108 HIM 135 HIM 214	Assignments and exams	HIM 108 HIM 135 HIM 214 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Apply information and data strategies in support of information governance initiatives	HIM 101 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 101 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Utilize enterprise-wide information assets in support of organizational strategies and objectives	HIM 115 HIM 120 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 115 HIM 120 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Plan budgets	HIM 135	Assignments and exams	HIM 135 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Explain accounting methodologies	HIM 135 HIM 214	Assignments and exams	HIM 135 HIM 214 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Explain budget variances	HIM 135	Assignments and exams	HIM 135 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM

Outcome 6: Demonstrate organizational management leadership and team building skills (continued)

Comply with ethical standards of practice	HIM 101 HIM 108 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Evaluate the consequences of a breach of healthcare ethics	HIM 101 HIM 108 HIM 135 HIM 215	Assignments, exams, and Professional Practice Experience (PPE)	HIM 101 HIM 108 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Assess how cultural issues affect health, healthcare quality, cost, and HIM	HIM 135	Assignments and exams	HIM 135 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Create programs and policies that support a culture of diversity	HIM 135	Assignments and exams	HIM 135 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Summarize project management methodologies	HIM 130 HIM 135 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 130 HIM 135 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Explain Vendor/Contract Management	HIM 130	Assignments and group projects	HIM 130 National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM
Apply knowledge of database architecture and design	HIM 112 HIM 130 HIM 215	Assignments, exams, group projects, and Professional Practice Experience (PPE)	HIM 112 HIM 130 HIM 215 PPE Evaluation National Certification Examination	Fall and Spring Semesters	HIM Faculty	HIM Faculty , Advisory Committee, and CAHIIM