

Third Party Authorization Letter – Tuition & Fees

Please forward this letter, or a reasonable facsimile, on company letterhead to any MCC campus business office via fax, mail, or in person. For a listing of campus contact information please visit mcckc.edu/ThirdPartyContacts

Date: _____ Semester: Spring Summer Fall Year: _____

Student Information

Name: _____

MCC Student ID #: _____ or Last four digits of SS#: _____

Phone: _____

Billing Information

Company/Organization Name: _____

Contact Name: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Payment authorized regardless of other funding source(s)? Yes No

If No, please explain: _____

This form confirms the company/organization referenced above is responsible for payment to MCC for the following costs (select all that apply):

Specific Course(s) _____

Tuition \$ _____ General Fee (\$10) Lab/Program Fees \$ _____ # Credits _____ Max \$ _____

PLEASE NOTE: Textbooks and/or Course Supply vouchers must be arranged directly with Follett Higher Education Group, MCC's bookstore service provider. Please contact Follett at 1516act@Follett.com or 816-604-4189 for more information.

Authorized Signature

Date